

Procedures for Use of Funds Raised by the Samuel W. Shaw Fundraising Society

Purpose: The purpose of these procedures for funds raised by the Samuel W. Shaw Fundraising Society (SSFS) is to properly inform teachers and parents alike of what areas the funds raised by the SSFS can and will be used in supporting SWS school.

Review: These procedures are to be reviewed, updated, and/or approved as required at the last meeting of each school year to be set in place for the following school year and not to be altered again until the end of the following school year. The purpose of reviewing and approving at the last meeting of the previous school year is to ensure an uninterrupted start to the new school year to follow. Including well-informed teachers and parents starting the new school year. At this time the SSFS will also know how much money will be carried forward into the new school year as well potentially allow for teachers and/or the school to plan to present their needs as early as the first SSFS meeting of the new school year. It is important to build up and carry over of funds to allow for larger end goal uses. **NOTE:** Casino funds are considered different then Fundraising in reference to this document. Casino money will be considered for Option Classes: Wood shop (is only grade 7-9), Foods, Band etc

Wish List: All activities where funding from the SSFS is being requested must be any event, activity, club or the such that effects the whole school; and/or is available to all classes and ages of children should they desire to join and/or attend.

Examples of events or clubs that effect's the whole school and will be considered for funding support would be: *Note these are examples only and funding is not limited to these examples.*

- Artist in Residence - Whole School
- Technology – Computers, cameras/Video cameras, projectors, mobile smart boards, software/programs.
- Shared area Furniture
- Club/Band/Sports: Requirements – Transportation, entry fee, uniforms etc.

Authorization: By vote the majority of the SSFS has sole authority to alter, approve and enforce these procedures. It is agreed that all terms of this agreement will carry forth for a one (1) year period at a time, up for re-evaluation and approval one (1) year from the previous years approval date.

Motion made to pass these procedures as set forth in this document was made by:

Name: _____

Signature: _____

Date of approval: _____ Latest Date of Renewal: _____

MM/DD/YYYY

MM/DD/YYYY

Seconded by:

Name: _____

Signature: _____

These procedures have been approved and passed by majority vote of the Samuel W. Shaw Fundraising Society (SSFS) on the _____ day of _____. 20_____

Witnessed by:

Name: _____

Signature: _____

Contact information: _____

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All SWS parents have the right, and are encouraged to attend all SSFS meetings. Those in attendance have a voice and vote in all activities decided within those meetings.

Date of approval: _____ Latest Date of Renewal: _____ 2

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